Recording

How to make recordings on the organ

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Capturing a recording

This page is about capturing a human performance for later playback

1. Firstly ensure you have a working connection as described on the set up page
2. At the bottom of the OrganAssist screen, click the red *Record* button
3. Play the organ as usual. All of your key presses, stop changes and swell expression pedal changes will be recorded.
4. Click the *Stop* button when you've finished. You can stop after just one piece, or after a whole service. OrganAssist will detect periods of silence between pieces, and automatically pause itself, and cut up your recording into segments. So you can record a whole service and you won't get an hour-long recording of mostly silence.

Archiving a recording

Once you have captured one or more recordings, it is essential to archive them.

1. When you make a new recording, an recording will appear in the Library, with a numerical “title” derived from the date and time. This can now be played back exactly as it was performed.
2. If you recorded a whole service, OrganAssist will split it up and create several recordings in the Library
3. Set the correct title for your recording by double-clicking in the empty spaces under the *Filename*, *Title* and *Composer* headings and entering some text. *Filename* and *Title* should be the same. If your recording is a hymn, prefix its title with its number. For example, *120 Thine be the glory*.
4. Allocate your recording to a folder by clicking in the empty space under the *Folder* heading and selecting a folder. There are standard folders like NEH for *New English Hymnal*, most anthems are arranged by composer's surname, but there are also individual named folders for each person who may want to experiment. If you need to add more folders, ask Jonathan to add them.
5. Delete unwanted recordings by right-clicking and choosing *Delete Track*.

playback-good.png

Backing up

It's a good idea to back up after adding a recording.

The laptop is set up to automatically back up whenever it has an internet connection. Unfortunately there is no internet connection at church, so the best way is to use your phone as a mobile hotspot and temporarily connect the laptop to your phone.

The backup software is called ownCloud and should notice that you're online in a minute, and back up the changes to the OrganAssist files. You should see one or more popup messages like this one. When they've stopped, it's probably finished the backup and you can disconnect your phone.

owncloud.png